



NATIONAL ASSOCIATION of **Charitable Gift Planners**

BOARD OF DIRECTORS

Responsibilities

The job of the CGP Board of Directors is to determine CGP's desired results and performance and assure that the performance occurs. Specific responsibilities are to:

- Determine and Review CGP's Mission and Purposes
- Select the Chief Executive
- Support the Chief Executive and assess their performance
- Serve as the link between CGP and its individual members and member councils
- Ensure adequate resources
- Enhance the organization's public standing
- Ensure legal and ethical integrity and maintain accountability
- Orient new board members and assess board performance
- Develop written governing policies that, at the broadest level address:
 - Ends (strategic direction and goals)
 - Executive Limitations
 - Governance Process
 - Board-Executive Relationship

Requirements for Service

A member of CGP's Board of Directors is expected to:

- Serve a three-year term
- Attend all board meetings throughout their term
- Pay all transportation expenses (Exceptions to this policy can be made by request)
- Serve on one or more CGP committees or task forces, as assigned
- Attend CGP National Conference
- Make presentations to CGP affiliated councils (2 minimum annually), as available, for reimbursement of expenses only
- Attend and participate in the annual Council Leadership Summit meeting
- Educate self on issues and programs requiring board action
- Participate in board activities
- Set policy and strategic direction; support CGP staff in implementation of policy
- Publicly support actions taken by the Board of Directors
- Support CGP with an annual gift (Charles Johnson category recommended)
- Comply with the Model Standards of Practice for the Charitable Gift Planner
- Abide by CGP policies regarding Conflicts of Interest